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Houston Community College

# Memo

**To:** Renee Byas, General Counsel  
**From:** Office of Systemwide Compliance  
**CC:** Remmele J. Young, Director of Compliance  
**Date:** 4/13/2010  
**Re:** Full Moon Builders Findings

- On April 7, 2010, after gathering information pertaining to another subcontractor, information was discovered that directly connected Full Moon Builders (4801 Irvington Blvd., Houston, Texas 77009) a subcontractor for Fort Bend Mechanical, to the mailing address Trustee Flores has listed in her file.
- Records indicate that Trustee Flores's <sup>117</sup> is listed as the contact person for Full Moon Builders.
- HCC has Full Moon Builders documentation dated 8/19/2009, with the 4801 Irvington Blvd., Houston, TX 77009.
- HCC has Full Moon Builders documentation dated back 9/11/2009.
- HCC has documentation that Full Moon Builders changes business information to Full Moon Services as of 9/28/2009.
- Based on the West Law Corporate Records & Business Registrations summary it appears that Full Moon Services, LLC was filed on 09/01/2009, after Fort Bend had already listed Full Moon Builders as a subcontractor. The phone numbers on these documents have not changed.
- HCC documentation shows that work was performed by Full Moon Builders for August 2009, for Invoice No. 101 dated August 24, 2009. However, this particular invoice is not in our possession at this time. In addition, John Farrar changes Full Moon Builders to Full Moon Services, even though Full Moon Services official formation was not until September 1, 2009.
- Full Moon Builders total payout as of April 8, 2010 is \$22,300.00.
- Fort Bend Mechanical total payout as of February 2010 is \$4,538,036.16\*.

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